

OFFICE MANAGER/SECRETARY  
FOR LIVE OAK COUNTY  
EXTENSION OFFICE

Live Oak County Extension Service is accepting applications for the position of Full-time Office Manager/Secretary.

See the Live Oak County website @ [www.co.live-oak.tx.us](http://www.co.live-oak.tx.us) for job description, qualifications, and application.

Applications must be returned to the Live Oak County Auditor's office in the Courthouse, Room 302 or emailed to [locap@loctx.org](mailto:locap@loctx.org)

Applications are due on or before 5:00 p.m. on May 15, 2026

Warren Kopplin, LOC

Agricultural Extension Agent,

Is available for questions @

361-449-1703 or

[warren.kopplin@ag.tamu.edu](mailto:warren.kopplin@ag.tamu.edu)

The County of Live Oak is an Equal Opportunity Employer