

FEB 23 2026

Ricardo Alvarado
COUNTY & DISTRICT CLERK, KINNEY CO.

**KINNEY COUNTY COMMUNITY CENTER
OFFICIAL RENTAL FEE SCHEDULE**

Space	Building Fee	Electrical Fee	Cleaning Fee	Deposit Required	Grand Total
West Wing	\$500.00	\$150.00	\$400.00	\$500.00	\$1,550.00
East Wing	\$750.00	\$200.00	\$500.00	\$500.00	\$1,950.00
Both Wings	\$1,250.00	\$350.00	\$900.00	\$1,000.00	\$3,500.00

DEPOSIT BREAKDOWN

Space	Damage Portion	Late Fee Portion
West Wing	\$200.00	\$300.00
East Wing	\$200.00	\$300.00
Both Wings	\$400.00	\$600.00

ADDITIONAL FEES

- Early Access (before 8:00 a.m. day prior): **\$150.00 per day**
- Stage Movement Fee: **\$50.00**
- Required Security: **\$450.00 total, paid directly to the Kinney County Sheriff's Office.**
- Security Overtime (after 1:00 a.m.): **\$25.00 per hour per officer**
- Items Left After 2:00 p.m. Next Day: **\$30.00 per hour**

PAYMENT REQUIREMENTS

- Payment must be made by **Cashier's Check or Money Order**
- **Cash or Personal Checks will NOT be accepted**
- Make it payable to: **Kinney County**

BOOKING POLICIES

- Events may be booked up to **14 months** in advance
- Deposit required to reserve date
- No tentative holds permitted

CANCELLATION POLICY

- Deposit refunded only if cancellation is made **30 days prior to event**

ACCESS & POSSESSION

- Access begins **8:00 a.m. the day before** the event after inspection
- All items must be removed by **2:00 p.m. the following day**
- Building must be vacated by **1:00 a.m.**

NON-PROFIT & SCHOOL DISTRICT EVENTS

- **Non-profit organizations** hosting community-benefit events will have **all rental fees waived**, with **only the Cleaning Fee required**.
- **School district events** (school-sponsored and school-supervised) will also have **all rental fees waived**, with **only the Cleaning Fee required**.
- Deposits may still apply if required for damages or late-departure coverage.

CONTACT INFORMATION

Kinney County Judge's Office P.O. Box 348 Brackettville, TX 78832 (830) 563-2401 Ext. 2